

Instant TV is a way for individuals and groups to create simple video programs at TCMedia without having to take classes or recruit a volunteer crew. TCMedia staff will set up the studio, run the equipment, and record the video for you. You appear alone or with up to three other people.

The following policies apply to all Instant TV users:

- To use the Instant TV service, you must pay the Equipment & Facility Fee (EFee).
- 2. Instant TV is currently only offered on the second Saturday of each month. There are four time slots beginning at 2:00 PM, last time slot is 5:00 pm.
- 3. Recording sessions are limited to 1 hour to record up to 30 minutes of content. Priority is given to new Community Producers.
- 4. Community Producers may only have 1 Instant TV reservation at a time. Reservations for Instant TV must be made by 6pm Friday, the week before.
- 5. To allow for efficient staffing, we will fill time slots in the order they are available.
- 6. Recordings are 'as-if-live'. No post production editing will be provided as part of Instant TV service.
- 7. No commercial content. No violation of any other TCMedia policies.
- 8. Sets are basic and standardized for Instant TV. Individuals may bring props to use for their specific program. Backgrounds and lighting are fixed and will not be changed. Table/chairs (4) may be added or removed.
- 9. We ask that Individuals and groups using Instant TV consider donating to TCMedia (recommended minimum donation is \$25) to offset the costs associated with providing this production service.

Instant TV is one way to use TCMedia to share your message. We also offer a variety of media production classes that certify you to use our facilities and equipment so you can make your own videos. For more information on Instant TV or our media production workshops, call us at 360-956-3100.